



LOWER SOUTH VALLEY LAND BANK
BOARD MEETING
WEDNESDAY, APRIL 12, 2023
EARTH CONSERVANCY, 101 S MAIN STREET, ASHLEY BOROUGH

MINUTES

I. ROLL CALL AND CALL TO ORDER

Members present: Sam Guesto (via telephone), Donna Wall, Joe Hillan, Dave Wilson, Paul Keating, Ronald Jones

Members excused: Carl Byra, Rick Oravic

Staff present: Sara Hailstone, Shannon Calluori, Chris Slusser

Others present: Gail Conrad

II. PUBLIC COMMENT

None

III. MINUTES

A motion was made by Paul Keating and seconded by Dave Wilson to approve the minutes of the March 8, 2023 board meeting.

Approved 6-0

IV. FINANCE REPORT

Donna Wall reported that Newport Township paid their 2023 membership fee. Ashley Borough and the City of Wilkes-Barre still owe the 2023 membership fee.

V. STAFF REPORT

1. Acquisition templates: Shannon Calluori stated that the municipalities can use the acquisition templates she provided to guide and track their research on priority properties for acquisition consideration.
2. School District: Pat Keating reported that the Wyoming Valley West School District authorized support for entering into an intergovernmental cooperation agreement last December and that their attorney needs to prepare the paperwork. Shannon will follow up with the attorney for the Wilkes-Barre Area School District about entering into an intergovernmental cooperation agreement.

VI. UNFINISHED BUSINESS

1. Luzerne County ARPA funding – budget revision
Sara Hailstone reported that Luzerne County Council approved a \$500,000 ARPA award for the land bank. A contract is forthcoming. Because the award was less than the

application amount, the Land Bank is required to submit a revised budget. After discussion, a motion was made by Joe Hillan and seconded by Paul Keating to revise the budget and place the \$500,000 amount the Other category and define the line item as costs associated with blighted property acquisition, demolition, stabilization, rehabilitation, and disposition.

Approved 6-0

VII. NEW BUSINESS

1. Repository purchase process/list

Shannon Calluori shared the Luzerne County repository purchase process and list of current properties.

2. Luzerne County owned property purchase process/list

Shannon Calluori shared the Luzerne County owned property purchase process. She will share the list of current properties with the Board.

VIII. ADJOURNMENT

A motion was made by Joe Hillan and seconded by Paul Keating to adjourn the meeting.

Approved 6-0