



LOWER SOUTH VALLEY LAND BANK
BOARD MEETING
WEDNESDAY, APRIL 10, 2024
VIA ZOOM
9:00 AM

MINUTES

- I. ROLL CALL AND CALL TO ORDER**
Members present: Sam Guesto, Joe Hillan, Ronald Jones, Paul Keating, Rick Oravic
Members excused: Donna Wall, Dave Wilson, Carl Byra
Staff present: Sara Hailstone, Shannon Calluori, Chris Slusser
- II. PUBLIC COMMENT**
None
- III. MINUTES**
A motion was made by Sam Guesto and seconded by Rick Oravic to approve the minutes of the March 13, 2024 board meeting.
Approved 5-0
- IV. FINANCE REPORT**
Shannon Calluori reported that she will connect with the auditor to determine a start date for the audit.
- V. STAFF REPORT**
 - A. Wyoming Valley Sanitary Authority (WVSA)**
Donna Wall received from WVSA stormwater management bills for two Land Bank properties. Shannon Calluori will reach out to WVSA to request the bills for the remaining properties and the Board will review the bills for approval at the May Board meeting.
 - B. Contract for Engineering Services**
PennEastern Engineers, LLC provided a draft contract for their services. Shannon Calluori and Attorney Slusser will review the draft and advise Donna Wall when it is ready for her signature.
- VI. UNFINISHED BUSINESS**
 - A. Review disposition policies**

The Board determined that they will use the May meeting to review the draft disposition policies.

VII. NEW BUSINESS

A. 2023 PHARE budget amendment

A motion was made by Sam Guesto and seconded by Rick Oravic to request an amendment to the 2023 PHARE scope of work to include spending the grant funding on blight prevention and remediation for income qualified properties that are not owned by the Land Bank.

Approved 5-0

B. Luzerne County Upset Sale – April 25th

The Land Bank Board members determined that the Land Bank will not participate in the April Upset Sale.

VIII. ADJOURNMENT

A motion was made by Sam Guesto and seconded by Rick Oravic to adjourn the meeting.

Approved 5-0